



The Institute of
Chartered Accountants
of Pakistan

CA
PAKISTAN

Directors' Training program

Fulfils the requirement of Director's Training
Program as required by Listed Companies
Corporate Regulations 2019



Approved by:



LAHORE:
Session One – Day I, II & III
June 14-16, 2022
PC Hotel, Lahore
9:00 am to 6:00 pm

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LAHORE:
Session Two – Day I & II
June 28-29, 2022
PC Hotel, Lahore
9:00 am to 6:00 pm

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The program is spread over 5 days. Registration is
now open till June 7, 2022



PROGRAM:

Corporate Governance is an integral part of doing business; it provides the regulation and conditions to ensure sustained growth and lays down the framework for creating long term trust between companies and its stakeholders. Listed Companies Corporate Regulations 2019 issued by the Securities and Exchange Commission of Pakistan (SECP) requires the directors of listed companies to have certification of Directors' Training Program (DTP) with an objective to acquaint them with the regulations, applicable laws and their duties and responsibilities to enable them to effectively manage the affairs of the listed companies for and on behalf of stakeholders.

The ICAP DTP, duly approved by SECP, is a Pakistan specific five-day certificate course broadly covers essential principles of Corporate Governance, applicable laws, Business Management, Financial Management, Reporting and Communication. The Program will be conducted in two sessions of three & two days each. The program will feature presentations by professional trainers/industry experts and interactive discussions amongst the participants coupled with case studies to get the benefit from exchanging ideas and experiences with their peers.

PROGRAM AGENDA FOR SESSION I

Module	Topic	Duration
Day One		June 14, 2022
	Registration & Introduction to Program	09:15 am - 09:30 am
Exercise 1	Opening Act – Unlocking Perceptions	09:30 am - 10:15 am
One	Corporate Governance – An Essential and Integrated Part of Business	10:15 am - 11:15 am
	Group Photograph and Tea Break	11:15 am - 11:30 am
Two	Board Responsibilities	11:30 am - 01:00 pm
	Lunch and Prayers	01:00 pm - 02:00 pm
Three	Board Composition	02:00 pm - 03:30 pm
	Tea Break	03:30 pm - 03:45 pm
Four	Formulation & Implementation of Strategy	03:45 pm - 05:30 pm
Day Two		June 15, 2022
Five	Board & Risk with Tea	09:30 am - 11:30 am
	Board Talks - BE the leader you are	11:30 am - 01:30 pm
	Lunch and Prayers	01:30 pm - 02:30 pm
Six	Board Financial Decisions	02:30 pm - 04:30 pm
Seven	Reporting & Communication	04:30 pm - 06:00 pm
Day Three		June 16, 2022
Exercise	Learning and Relearning – Emerging challenges and Issues	09:30 am - 10:30 am
	Tea Break	10:30 am - 10:45 am
Eight	Board and Legal Compliance	10:45 am - 12:45 pm
	Lunch and Prayers	12:45 pm - 02:00 pm
Nine	Board and Ethical Obligations	02:00 pm - 04:30pm
Exercise	Power of leveraging knowledge	04:30 pm - 05:30 pm

PROGRAM AGENDA FOR SESSION II

Module	Topic	Duration
Day One		June 28, 2022
Ten	Understanding Responsible Reporting	09:30 am - 10:30 am
	Tea Break	10:30 am - 10:45 am
Ten	Understanding Responsible Reporting	10:45 am - 11:15 pm
Eleven	Dealing with Related Parties and Communicating with Auditors	11:15 am - 01:15 pm
	Lunch and Prayers	01:15 pm - 02:15 pm
Exercise	Setting the tone from the top	02:15 pm - 04:15 pm
	Tea Break	04:15 pm - 04:30 pm
Day Two		June 29, 2022
Twelve	Board Performance	09:30 am - 11:30 am
Thirteen	Board Simulation with running tea	11:30 am - 01:30 pm
	Lunch and Prayers	01:30 pm - 02:30 pm
Exercise	Lessons learnt – Summations	02:30 pm - 04:30 pm
Certificate Distribution Ceremony		

REGISTRATION:

The fee per participant for the full Session of five days is:

PROGRAM FEE (PER PARTICIPANT)

ICAP Members & ICAP Professional Accounting Affiliate	Rs. 135,000/- (+16% PST Rs. 21,600/-) Rs.156,600/- Including PST
Non-members & others	Rs. 165,000/- (+16% PST Rs. 26,400/-) Rs.191,400/- Including PST

Payment of the program should be made before **June 7, 2022** enabling the access to the reading material and other pre selection resources.

1. Participation will be confirmed subject to receipt of payments and on First come First basis due to limited seats.
2. Duly filled in Registration forms along with the Demand Draft, Pay Order or Cheque in favor of "The Institute of Chartered Accountants of Pakistan" must reach the ICAP Head office latest by **June 7, 2022**.
3. All cancellations must be sent in writing at least one day prior to the program. Fee maybe refunded/readjusted on a day's notice prior to the program.
4. Registration fee includes: Course material, lunch and refreshments.
5. It is important to note that the Certification of Directors' Training Program is subject to full attendance of both sessions.

Certification of the Directors' Training Program will only be awarded on full attendance of the Session.

ICAP members will be given **42 CPD Hours** for attending the program.

CPD Hours breakup	Session 1	Session 2
Interactive sessions	20 hours	20 hours
Before the Sessions	1 hour	1 hour
Total	21 hours	21 hours

For further queries kindly contact:

Ms. Afshan Aleem
Asst. Manager CPD
Contact: 92-21-35869318
UAN: 021-111-000-422 ext. 378
afshan.aleem@icap.org.pk

For registration please contact:

Mr. Yaqoob Baloch, Assistant Manager CPD | UAN: 021-111-000-422 , Ext. 330 | Email: dip@icap.org.pk



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REGISTRATION FORM

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PHOTOGRAPH

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Name (in Block Letters)				Membership #	
Designation				Department	
Organization / Company				NTN (Company)	
NTN (Personal)				Years of Experience	
Area of Expertise				*Qualification	
Mailing Address					
	City			Country	
Mobile #				Work Phone #	
Email					
Fax #					
Home Address					
	City			Country	
Home Tel				*CNIC	
Contact Person	Name	Mobile #		Email	

* I hereby consent to allow ICAP to share my information with any organization mandated by SECP under section 166 of Companies Act, 2017 to maintain data bank for selection as independent Directors.

Program Fee & Payment

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Payments can be made through cheque or pay order or demand draft in favor of
The Institute of Chartered Accountants of Pakistan

ICAP Tax exemption certificate and NTN # <http://www.icap.org.pk/icap/downloads/>

Send the registration form to Mr. Yaqoob Baloch

The Institute of Chartered Accountants of Pakistan, Chartered Accountants Avenue, Clifton, Karachi 75600.

Email: dtp@icap.org.pk or afshan.aleem@icap.org.pk

Please courier this registration form along with registration fee not later than **June 7, 2022**.